

TEN COMMANDMENTS OF PUBLISHING ACTIVITY AT IPS

1. YOU SHALL NOT STEAL

You must avoid plagiarism and self-plagiarism.

2. YOU SHALL DISCLOSE THE TRUTH ABOUT THE USE OF ARTIFICIAL INTELLIGENCE

If AI is used to produce any part of a publication, you must acknowledge it in the appropriate section. More details and recommendations are available on [Charles University's web on AI](#).

3. YOU SHALL STATE THE AUTHORSHIP CONTRIBUTIONS TRUTHFULLY

Only those who have made a significant contribution to the research and the final output should be recognized as co-authors. Authorship contributions must be settled before the publication of the text.

4. YOU SHALL NOT PUBLISH IN PREDATORY JOURNALS

Publishing in so-called *predatory journals* is not allowed. A basic list of such journals is available, among others, on the so-called *Beall's List*. Publications issued by the following publishers - MDPI, Frontiers, and Hindawi, will not be taken into account in any type of evaluation at IPS, including any assessments of career growth plans, and IPS does not guarantee their submission to RIV. Further information on this matter can be found on the website: [Library FSV UK](#).

5. YOU SHALL STATE AFFILIATION CORRECTLY

In accordance with [Rector's Directive No. 40/2021](#), affiliation (i.e. the institutional affiliation of the authors) must correspond to the researcher's actual relationship with the institution and it is the researcher's responsibility to state this fact in the publication output. If a researcher has any affiliation with IPS (as an employee, doctoral student, etc.), the affiliation with IPS must be indicated. An exception applies if the researcher has a contract for a specific output with another institution, and the creation of this output does not conflict with the scope or content of their duties at IPS.

For example: I am employed in research at ÚMV and at IPS FSV UK and the article is being produced within a project at IPS, where I also hold my position. The affiliation should then be listed only with IPS, and the project dedication should refer to IPS as well.

6. YOU SHALL NOT EXPECT GROWING RICH FROM MULTIPLE AFFILIATIONS

Multiple affiliations of a single author are not taken into account in any evaluations at IPS.

For example: If an employee has affiliations with both IPS FSV UK and MUP, this constitutes a dual affiliation, which must also be indicated in the OBD system. From the perspective of remuneration, dual affiliation is valued at 0 points. If an academic holds an employment contract with Charles University and with a foreign university, they list both affiliations in an article, and this constitutes a dual affiliation.

7. YOU SHALL STATE THE CORRECT DEDICATION

A dedication (i.e. a declaration of the funding of the research associated with the publication) must be provided in accordance with the rules and requirements of the funding provider, including any regulations concerning multiple dedications.

For example: If I want to list article XXX under two projects I am involved in, both projects must be listed in the article as well as in the OBD system (e.g. PRIMUS and UNCE). It is always a good idea to check if the project allows co-dedication.

For example, if the publication results reported for GA ČR (Grant Agency of the Czech Republic) projects include acknowledgements to other targeted-support projects, the publication cannot be recognized as an output of the project unless such multiple dedications to other projects are sufficiently justified in the interim or final report. The justification for multiple dedications must explain which author acknowledges which project, the contribution of each targeted-support project to the creation of the publication output, and which specific steps leading to the publication were supported by each project.

8. YOU SHALL STATE A TRUTHFUL DEDICATION

Dedication is not an act of the author's rational choice but must truthfully reflect the project or institutional funding associated with the creation of the publication.

For example: I hold research positions at ÚMV and at IPS FSV UK. The article is based on research funded by IPS. Therefore, the affiliation is solely with IPS and the IPS project. If I am involved in SVV and receive a stipend for work on the article under SVV, the resulting article must be dedicated to SVV, and not Cooperatio.

9. YOU SHALL PROVIDE INFORMATION IN OBD

After the publication of a text, it is necessary to promptly enter this publication into [OBD](#), including dedications and co-author contributions. The information entered into OBD must be consistent with the information presented in the publication.

All information contained in the publication must be entered into OBD. If the article lists the dedication to PRIMUS, only PRIMUS should be entered into OBD. An exception applies to [Cooperatio POLS](#), which does not need to appear in the article but must be listed in OBD.

10. YOU SHALL RESPECT THE SCIENTIFIC FIELD

In the evaluations at IPS, primary consideration is given to disciplinary fields (political science, international relations, security studies, AI, and cybernetics) and

interdisciplinary fields (intersections of the above-listed disciplines with other fields).

In OBD, the internal classification of scientific fields at Charles University is used, where political science is typically entered as the primary field. A secondary field may be history, sociology, or computer science.